

## **APPENDIX E**

### **CONSTRUCTION QUALITY ASSURANCE PLAN OUTLINE**

## Construction Quality Assurance Plan Outline

- 1 – Introduction [purpose and scope]
- 2 – Project Organization [responsibility and authority (include org chart), project meetings]
- 3 – Personnel Qualifications [CQA Personnel]
- 4 – Inspection and Testing Activities [separate sections for each major project feature, summarize quantitative testing (if any) and frequencies in table, visual removal criteria]
- 5 – Documentation [daily reports, data sheets, non-conformances, design changes and clarifications, progress reports, final report]
- 6 - References